

<b>Collection</b>	HCHS Manuscript Collection	<b>Status</b>	Processed
<b>Object ID</b>	3.001.249	<b>Accessn/Loan</b>	2009.041
<b>Object Name</b>	Manuscript	<b>Source</b>	Siodlowski, Henrietta
<b>Other Name</b>		<b>Catalog Date</b>	05/29/2024
<b>Other No</b>		<b>Cataloged by</b>	Meier, Julia
<b>Old No</b>		<b>Date</b>	
<b>Title</b>	Hunterdon County Family Nursing Service Records	<b>Year Range</b>	1948-1981



**Location** A11.2

**Description** This collection contains documents and materials related to the Hunterdon County Family Nursing Service. The collection includes, but is not limited to, administrative documents, financial reports, pamphlets on practices for various nursing services, newspaper clippings, photos, and annual benefit horse show programs. The materials range in date from 1948-1981.

The Hunterdon County Family Nursing Service was a visiting nursing service for Hunterdon County residents from 1959 to approximately 1978 upon its merger with the Hunterdon Medical Center. As a visiting nursing service, the staff of nurses would visit patients in their homes to treat many different types of ailments. This collection contains materials from the creation of service until a few years after the merger that are from and related to the service.

This collection includes dated material from 1948-1981, along with undated materials. The first two boxes contain administrative materials of the nursing service. Boxes 3-5 contain financial and meeting reports from the organization as well as seminars and committees the staff served on and attended. All pamphlets related to the nursing service or nursing practices are located in boxes 6 and 7. Materials related to the annual benefit horse shows along with photographs are in box 8. All legal sized materials and newspaper clippings are in box 9. These materials cover not only the administrative and financial history of the organization but related events like benefits, outside committees connected to the service, and how the service impacted the community.

## Identity Statement & Context

<b>Name of Creator</b>		<b>Reference Code</b>	NJFLHI5380
<b>Other Creators</b>			
<b>Creator Added Entry</b>			
<b>Dates of Creation</b>	1948-1981	<b>Administrative Biographical History</b>	
<b>Dates of Accumulation</b>		<b>Archival History</b>	

**Extent and  
Medium of The  
Unit of  
Description  
Site  
Additional Sites**

9 boxes; 4.5 linear feet

**Event**

**Container List**

Location	Container	Folder	Title	Description	Date
A	01	001	Family Nursing Service History	Documents about the history of the organization	1959-1970
A	01	002	Family Nursing Service General Information & Starting Plans	Documents that include general information and write ups of the starting plans for the organization.	1948-1958
A	01	003	Proposal for Service	Write up of the proposal for the nursing service.	1959
A	01	004	Healthcare Services in Hunterdon County Survey	Survey of healthcare services in Hunterdon County	1961
A	01	005	Policies	Family Nursing Service's Policies	1959
A	01	006	By-Laws	Family Nursing Service's By-Laws	1959-1964
A	01	007	Title XX Coalition	Documents relating to the Title XX Coalition	1972-1978
A	01	008	Personnel Practices	Documents relating to personnel practices of the nursing service.	1959-1978
A	01	009	Nursing Audits/ Performance Evaluations	Documents relating to nursing audits and employee performance evaluations.	1968
A	01	010	Personnel Committee & Reports	Documents relating to the personnel committe.	1969-1977
A	01	011	Job Postings/ Positions	Documents relating to various job postings made by the service along with responses to those posts.	1958-1978
A	01	012	Job Posting Responses	Responses to job postings from the nursing service.	1955-1959
A	02	013	Class Specifications for Nurse Positions Publication	Booklet on class specifications for nurse positions	1964
A	02	014	Code for Nurses with Interpretive Statements	Code for Nurses with Interpretive Statements booklet	1976
A	02	015	Institute of Legal Aspects of Nursing	Institute of Legal Aspects of Nursing documents	1964
A	02	016	Long Range Planning with Cooperative Extension from Rutgers	Documents relating to the creation of a long range plan in conjunction with Rutgers' Cooperative Extension.	1957-1958
A	02	017	Merger- Membership Resignations	Documents relating to the resignations of several members of the nursing service.	1978-1979
A	02	018	Merger- Long Range Plans	Documents relating to the long range plans for the service after the merger.	1977-1978
A	02	019	Merger- 1979 Operations	Documents relating to operations in 1979 of the nursing service.	1979
A	02	020	Merger- Contract Merger to HMC	Documents relating to the contract between nursing service and the Hunterdon Medical Center.	1979-1980
A	02	021	Misc. Correspondence	Misc. correspondence between the nursing services and other people and organizations.	1958-1962

Location	Container	Folder	Title	Description	Date
A	02	022	Nursing Committee Documents Binder	Contents of a binder that contains documents from the nursing committee.	1955-1961
A	02	023	Hunterdon County Public Health Association-Nursing Committee	Documents relating to Hunterdon County Public Health Association's Nursing Committee.	1954-1958
A	02	024	Hunterdon County Public Health Association-Nursing Committee Minutes	Minutes of the Hunterdon County Public Health Association's Nursing Committee.	1956-1967
A	03	025	Hunterdon County Advisory Committee of Central NJ Comprehensive Health Planning Council	Documents related to Hunterdon County Advisory Committee of Central NJ Comprehensive Health Planning Council.	1971-1978
A	03	026	Hunterdon County Public Health Association-Membership Lists	Membership lists of Hunterdon County Public Health Association.	1958-1981
A	03	027	Hunterdon County Public Health Association-Annual Dinner	Annual Dinner programs of the Hunterdon County Public Health Association.	1960-1961
A	03	028	Hunterdon Institute on Death & Dying Administrative Papers	Hunterdon Institute on Death & Dying Administrative documents.	1973-1978
A	03	029	Seminars	Documents related to seminars attended by staff.	1960-1974
A	03	030	Home Health Agency Assembly Seminar- Post Hospital Discharge Planning	Documents related Home Health Agency Assembly Seminar on Post Hospital Discharge Planning.	1960-1974
A	03	031	Utilization/ Case Review Workshop	Documents related Utilization/ Case Review Workshop.	1972-1973
A	03	032	Committees- Siedlowski served on	Documents related to the various committees Siedlowski served on.	1963-1978
A	03	033	New Jersey Tuberculosis & Health Association Committee	Committee Mintues from the New Jersey Tuberculosis & Health Association.	1948
A	03	035	Reports	Annual finacial reports, worksheets, and related documents.	1959-1963
A	03	036	Audits- Legal Ruling	Documents relating to a legal ruling on audits.	1974-1975
A	03	037	Reports	Annual finacial reports, worksheets, and related documents.	1975
A	03	038	Reports	Annual finacial reports, worksheets, and related documents.	1976
A	03	039	Reports	Annual finacial reports, worksheets, and related documents.	1977
A	03	040	Reports	Annual finacial reports, worksheets, and related documents.	1978-1980
A	03	041	Administrative- Insurance, Paid Memberships, & Tax information	Administrative documents on insurrance, paid memberships, and taxes.	1966-1979
A	03	042	Contracts	Contracts between the Familiy Nursing Service and others.	1959
A	04	043	Financial & Meeting Reports	Documents related to financial and meeting reports.	1959-1963
A	04	044	Financial & Meeting Reports Part 1	A binder of documents related to financial and meeting reports. Part 1 of 2.	1964-1966
A	04	045	Financial & Meeting Reports Part 2	A binder of documents related to financial and meeting reports. Part 2 of 2.	1964-1966
A	04	046	Financial & Meeting Reports	A binder of documents related to financial and meeting reports.	1966-1969
A	05	047	Financial & Meeting Reports Part 1	A binder of documents related to financial and meeting reports. Part 1 of 2.	1969-1973

Location	Container	Folder	Title	Description	Date
A	05	048	Financial & Meeting Reports Part 2	A binder of documents related to financial and meeting reports. Part 2 of 2.	1969-1973
A	05	049	Financial & Meeting Reports	A binder of documents related to financial and meeting reports.	1973-1975
A	05	050	Financial & Meeting Reports	A binder of documents related to financial and meeting reports.	1975-1977
A	05	051	Cost Analysis	Documents and booklets on how to do a cost analysis.	1962-1977
A	06	052	Organizational Grant Application for Comprehensive Health Planning Agency for Central New Jersey	Organizational Grant Application for Comprehensive Health Planning Agency for Central New Jersey documents.	1972
A	06	053	Proposal for Service	A write up of the proposal for the Family Nursing Service.	1955-1959
A	06	054	Directory of Community Services	Directories of Community Services	1968-1976
A	06	055	Directory of Public Health Nursing Service New Jersey	Directories of Public Health Nursing Service New Jersey.	1967
A	06	056	Pamphlets- Family Nurrsing Service Helping Hands	Family Nurrsing Service Helping Hands pamphlets.	1976
A	06	057	Pamphlets- Cancer Society	Pamphlets from the Cancer Society	1967-1974
A	06	058	Pamphlet- Crutch Walking	Pamphlet about crutch walking.	1961
A	06	059	New Jersey Mental Health Program Follow-Up Service	Pamphlet related to the New Jersey Mental Health Program Follow-Up Service	1961
A	06	060	Maternity & Child Development Education	Pamphlets and documents about maternity & child development education.	1972
A	06	061	Motivation Education	Pamphlets and documents about motivation education.	1968-1969
A	06	062	Sudden Infant Death Syndrome	Pamphlets and documents about Sudden Infant Death Syndrome.	1972-1977
A	06	063	Hunterdon Medical Center Patient Education-Ulcer Education	Document from the Hunterdon Medical Center Patient Education about ulcer education.	1976
A	07	064	Pamphlets- Public Health Nursing	Pamphlets on public health nursing.	1959-1964
A	07	065	Life Saving Information American Cancer Society New Jersey Division	Documents and pamphlets about llife saving information from the American Cancer Society New Jersey Division.	1953-1976
A	07	066	Life Saving Information American Cancer Society New Jersey Division	Documents and pamphlets about llife saving information from the American Cancer Society New Jersey Division.	1962-1977
A	07	067	New Jersey State Partnership for Health Program Resource Materials	Resource materials from the New Jersey State Partnership for Health Program.	1969-1978
A	07	068	Central Jersey Health Planning Council Documents	Documents from the Central Jersey Health Planning Council.	1967-1976
A	07	069	Pamphlets- Public Health Nursing Service Guide	Pamphlet from the Public Health Nursing Service.	1959
A	08	071	Horse Show Programs & Invitations	Programs and invitations from the annual Horse Show Benefits.	1960-1963
A	08	072	Horse Show Programs & Invitations	Programs and invitations from the annual Horse Show Benefits.	1964-1965
A	08	073	Horse Show Programs & Invitations	Programs and invitations from the annual Horse Show Benefits.	1966-1969
A	08	074	Horse Show Passes	Passes from the annual Horse Show Benefit.	1963

Location	Container	Folder	Title	Description	Date
A	08	075	Certificate from U.S. Equestrian Team	A Certificate from U.S. Equestrian Team to the Family Nursing Service.	1963
A	08	076	Misc. Invitations	Various invitations from events held by the nursing service.	1960
A	08	077	Service Cards & Sign	Service information cards and a sign for the nursing service.	n.d.
A	08	078	Photographs - Horse Show; Miscellaneous	Photos from various Horse Show Benefits.	n.d.
A	08	079	Photos- Miss Knocke, Martha Knocke, & Honey	Photos of Miss Knocke, Martha Knocke, & Honey (the horse).	1960
A	08	080	Photos- Horse Show: Miss D. Knocke, Mrs. Henderson & 2 Henderson kids with Topper	Photos of Miss D. Knocke, Mrs. Henderson & 2 Henderson kids with Topper (pony).	1961
A	08	081	Photos & Clippings- Horse Show: Kids on Fence	Photos of kids sitting on a fence during one of the horse shows.	1964
A	08	082	Photos- Horse Show Winners	Photos of the Horse Show winners from 1964.	1964
A	08	083	Photos & Clippings- Awards for Horse Show	Photos and related newspaper clippings of awards for the Horse Show Benefit.	1965
A	08	084	Photos & Clippings- Elizabeth Greenbaum & Mother	Photos and related newspaper clippings of Elizabeth Greenbaum and her mother.	1968
A	08	085	Photos- 1st Agency Car at Readington Parade	Photo of the 1st car that the agency had participating at the Readington Parade.	1961
A	08	086	Photos & Clippings- Henrietta Siodlowski	Photos and related newspaper clipping of Henrietta Siodlowski.	1962
A	08	087	Photos & Clippings- "Your Public Health Nurse" Display	Photos and related newspaper clipping of "Your Public Health Nurse" display.	1962
A	08	088	Photos- Booth at Flemington Fair	Photos the nursing service's booth at the Flemington Fair.	1962
A	08	089	Photos- Unknown Nurse	Photo of an unnamed nurse.	1962
A	08	091	Photos- Unknown Woman	Photo of an unnamed woman.	1962
A	08	090	Photos- Grace Reed, Elone Irwin [?], Mary Drake, Henrietta Siodlowski	Photos of Grace Reed, Elone Irwin [?], Mary Drake, Henrietta Siodlowski	1963
A	08	092	Photos & Clippings- Inc. of Family Nursing Service	Photos and related clipping of the incorporation of the nursing service.	1963-1964
A	08	093	Photos & Clippings- Hunterdon County 250th Anniversary Parade	Photos and related clipping of Hunterdon County 250th Anniversary Parade	1964
A	08	094	Photos- Family Nursing Service Office "The Pink House"	Photo of the Family Nursing Service Office otherwise known as "The Pink House."	1964
A	08	095	Photos- Jean Dean & Grace Read	Photo of Jean Dean & Grace Read.	1964
A	08	096	Photos & Clippings- Nursing Veteran Honored by Family Nursing Service	Photos and related clippings of the nursing service honoring a nursing veteran.	1966
A	08	097	Photos & Clippings- Eleanor Clause & Linda Link	Photo and related clipping of Eleanor Clause and Linda Link.	1966
A	08	098	Photos- Mrs. David Greenbaum, Mrs. Grace Reed, Henrietta Siodlowski	Photos of Mrs. David Greenbaum, Mrs. Grace Reed, Henrietta Siodlowski.	1966
A	08	099	Photos- Linda Link	Photo of Linda Link.	1966
A	08	100	Photos & Clippings- Board Members Welcomed to Family Nursing Service	Photo and clipping of board members.	1967
A	08	101	Photos- Henrietta Siodlowski & Dorean Fingado	Photo of Henrietta Siodlowski and Dorean Fingado.	1968
A	08	102	Photographs- Deborah Field	Photo of Deborah Field.	1972

Location	Container	Folder	Title	Description	Date
A	08	103	Photographs- 15th Anniversary Luncheon	Photo of 15th Anniversary Luncheon.	1974
A	09	104	Newspaper Clippings	Newspaper clippings about and related to the nursing service.	1957-1959
A	09	105	Newspaper Clippings	Newspaper clippings about and related to the nursing service.	1960
A	09	106	Newspaper Clippings	Newspaper clippings about and related to the nursing service.	1967-1969
A	09	107	Newspaper Clippings	Newspaper clippings about and related to the nursing service.	1973
A	09	108	Newspaper Clippings	Newspaper clippings about and related to the nursing service.	1974
A	07	070	Pamphlets- Service Area	Pamphlet about the service areas.	1966
A	03	034	Special Committee to Study Nursing Needs	Committee Mintues from a special committee to study nursing needs.	1956
A	09	109	Newspaper Clippings	Newspaper clippings about and related to the nursing service.	1975-1976
A	09	110	Newspaper Clippings	Newspaper clippings about and related to the nursing service.	1978
A	09	111	Newspaper Clippings- Appointments	Newspaper clippings about and related to the appointments of staff and board members.	1966-1973
A	09	112	Newspaper Clippings- Events	Newspaper clippings about and related to events that the nursing service held/ participated in.	1960-1974
A	09	113	Newspaper Clippings- Death	Newspaper clippings about and related to death of a patient.	1977
A	09	114	Newspaper Clippings- Horse Show	Newspaper clippings about and related to the annual Horse Show Benefits.	1966-1969
A	09	115	Newspaper Clippings- Merger	Newspaper clippings about and related to the merger of the nursing service with the Hunterdon Medical Center.	1978
A	09	116	Newspaper Clippings- Plays	Newspaper clippings about and related plays that benefited the nursing service along with related materials.	1959-1960
A	09	117	Newspaper Clippings- Thank Yous for Service	Newspaper clippings about people thanking the nursing service.	1973-1978
A	09	118	Newspaper- Hunterdon Medical Center	Newspaper about the Hunterdon Medical Center.	1975
A	09	119	Newsletters	Newsletters from the nursing service.	1964-1979
A	09	120	Incorporation of Service	Documents of the incorporation of the nursing service.	1962-1977

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**Entered by** Cornelius, Donald      **Status by** Donald Cornelius      **Last modified by** Donald Cornelius  
**Entered** 02/14/2020 12:00 PM      **Status date** 05/29/2024 8:43 PM      **Last modified** 06/17/2024 8:41 PM